

JOB ANNOUNCEMENT



Rincon Band of Luiseño Indians

Contact Us:

One Government Center
Lane

Valley Center, CA 92082

Phone: (760) 749-1051

Hours: 8:00 am – 4:30 pm

Monday - Friday

www.rincon-nsn.gov



Title: Site Monitor

Requisition Num.: 011-2023

Open Date: 04/17/2023

Closing Date: Until Filled

Department: Cultural Services

Classification: Part-Time / Non- Exempt

Salary: Commensurate with Experience

Location: Valley Center, CA

Opportunity: This position under the direction of the Cultural Resources Manager is responsible for the prevention, collection, and on-site monitoring of excavations and work areas on Tribal lands. This classification is casual employment. This position will conduct business in a professional and cordial manner that will uphold the integrity and reputation of Rincon. This position maintains a thorough working knowledge of and adheres to tribal policies, regulations, and procedures.

JOB RESPONSIBILITIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

- Ability to identify archaeological deposits and potential areas of impact, and work with cultural resource teams to preserve and protect native burials and significant finds.
- Work collaboratively to carefully observe and identify potential significant archaeological finds, human remains, and prevent destruction.
- Prevent archaeological artifact loss and insensitive desecration of Native American remains in site work areas or during excavations.
- Examine and identify archaeological finds and assess their significance; carry out a treatment plan.
- Work with Tribal employees, local law enforcement officials, and Native American agencies during excavations.
- Collaborate with cultural department and museums in relation to archaeological database.
- Collect on-site data and information in relation to excavation or archaeological finds.
- Attend conferences and technical related trainings as directed.

To Apply:

Employment with the Rincon Band of Luiseño Indians begins by filling out an application and resume and turning it in to the Human Resources Department at the Government Center, or emailing it to jobs@rincon-nsn.gov.

To work for the Rincon Tribe, you minimally need:

- High School Diploma or GED
- A valid California driver's license

Applications which are not completely filled out will not be considered.

Preference:

Tribal preference will be given to eligible Rincon Tribal Members who meet the minimum qualifications. Background investigation drug and alcohol screening are required as a condition of employment. Rincon Band of Luiseño Indians is an equal opportunity employer.

OTHER DUTIES

- Demonstrates an awareness and appreciation of the cultural diversity of the community.
- Maintain a clean and safe work environment.
- Adhere to safety standards and regulation of the Tribal Council.
- Handle all confidential and proprietary information in accordance with policies and procedures.
- Attends required meetings and trainings.
- Perform other related duties as required.

JOB QUALIFICATIONS

Education/Experience and/or Training:

- Graduation from a U.S. high school, G.E.D. or equivalent from a U.S. institution, or a California High School Proficiency Examination (CHSPE) certificate is required.
- One (1) to two (2) years of related work experience in site monitoring or archaeological work is highly preferred.

Licenses or Certifications:

The following license and certification are required to be maintained throughout employment and are not subject to waiver:

- Valid California Driver's License. Must maintain a satisfactory driving record with the DMV.

Work-Related Knowledge:

- Ability to read topographical maps and locate future inclusion.
- Knowledge of federal health codes.
- Knowledge of Native American sites, cultures, religion, ceremony and burial practices.
- Knowledge of techniques used to collect on-site data.